

Henry Ford Elementary School P.T.A



www.henryfordpta.org

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2498 Massachusetts Avenue, Redwood City CA 94061

ASSOCIATION MEETING MINUTES September 18th , 2018, 7:04pm, Staff Room

Attendees: Colleen Lewcock, Corinne Tsui, Jeff Waite, Amy Barstad, Lynne Griffiths, Jane Garrino, Laura Lind, Jeanette Camacho, Jen Givens, Kimberley Wendt, Jason Wendt, Lina Khauvy, Joanne Conner, Rhea Yauch, Angel lam, Liz Braun, Rachel Bianchini, Sara Murray, Ivy Burg, Tracy Holmquist, Kelley McCarthy, Susan Bouchard, Monica Stelo, Luis Torres, Bob Gutierrez, Becky Foutch, Ellie Artale, Shawn LoCascis, Joanne Hurlow, Lisa Manuel, Paul Bisazza, Suzy Fong, Kathryn Brisbain, Keri King.

Welcome from Colleen and introductions of all attendees.
No minutes to approve will approve May minutes in October.

Officer Reports:

- **Jeff Waite – Treasurer - Budget Report**

Did well last year surplus of over \$18,000
Start of Fiscal year start approximately \$58,500 on hand
Audit is to be done this fall.
Staff appreciation, great idea to increase budget.

- **Colleen - Surplus budget**

Computer lab repairs
We will carry a reserve of \$10,000 from now on to support PE, Resource Teacher, Art in Action, Scholastic News. HF has lost Title One funding it is about 1/3 of their operating budget. Our reserve can help off set this if needed. Two Reading Specialists we will not be able to afford if we lose Title One funding.

Music for Minors is a district decision and we have no control over the length it is this is in part to allow more teaching time, not a monetary issue.

Budget was voted on and approved

- **STEAM presentation by Brian Flaig**

Potentially free after school program and a dedicated STEAM space on campus.
Teach 1st and 2nd grades to start coding on iPads (Scratch Junior), Robotics kits for older grades
John Gill has a part-time teacher, teachers wanted mini makers space in their classrooms.
Art in Action now has a STEAM program.
Concept is gathering momentum, Roy Cloud, Kennedy and MIT

- **Lynne Griffiths - Principal's Report**

Off to a good year, teachers are excited to be back, strong staff, sharing of ideas

Change in volunteer policy - finger print and TB tested details to come, this could affect driving on field trips

- **Amy Barstad - Faculty Liaison**

Thank you from the teachers for supplies, money, food etc. Teachers appreciate it.

Next month will report back from Advisory Council of parents and teachers for recommendations to the school board.

- **Colleen Lewcock - President Report**

RWC budget deficits due to pension cost, declining enrollment and not funded through state as high as it should be. All areas of the school district are being discussed by Advisory Council.

How can we help: write letters to the State, district has a letter we can sign and send, the more we can send the better hope we have.

Introduction of various roles this year

Committee / Events Updates

- **Fall Fiesta - Jane Garrino and Keri King**

Flyers going out

Need volunteers for bake sale and set up, slides on the night, and put games away after event.

- **Direct Donation - Jeanette Camacho**

Thank you everyone who has donated

Total so far \$17,500, helped having the envelope and revamped wording on flyer

- **Box Tops - Nicole Caldwell**

Competition starting soon

- **Staff Appreciation - Ivy Burg**

Huge thanks to Becky who made it so successful last year

Signed up through January for food at staff meetings once month

Breakfast signups will be coming out, any ideas you have please pass it on, teachers really appreciate it.

New Business

- **Dining Night Out**

Try to do every month unless school event happening.

Chipotle October 10th giving back 33%

- **Open Positions**

Ambassadors Coordinator - put tours on websites and organize two parents to be available on day of tour

Kelley McCarthy will take on the role.

Web Master - If you have a lead please pass it to Colleen

Family Dance Chair - Jeanette Camacho possible maybe if no one else agrees.

Hometown Holidays Coordinator - Monika will take it on or co-chair

- **Oktoberun**

PE coaches, are no longer with Parks and Recs so cannot do it, we would need to organize a group ourselves.

- **Lucky Shares**

Can text to sign up making easy. Sign up Grandparents, friends etc.

Meeting adjourned at 8:27pm. | Next Meeting: Tuesday, October 9th, 2018, 7:00 pm, Staff Room